



To Do:

- Pick a Realtor
- Clean the house
- Declutter the house
- Stage the house
- Sign a listing agreement
- Market the property (Broker and Seller)
- Show the house (Broker and Seller)
- Keep the house neat and clean
- Show the house some more
- Get an offer
- Negotiate the contract (Broker and Seller)
- Order the title binder (Broker)
- Conduct inspections (Everyone)
- Negotiate repairs (Everyone)
- Complete repairs (Seller)
- File change of address (Seller)
- Change utilities (gas, electric, cable, phone)
- Pass buyer walk-through inspection
- Go to signing at title company (takes about half an hour)
- Bring your Driver's License
- Give keys (Day of or day after signing)
- Terminate home owners insurance policy
- Alert people to address change: banks, credit cards, subscriptions, schools...
- Move to new place



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